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ROUNDTABLE DISCUSSION:
Using Site Visits for Program Improvement

I.   Introductions
a.   Evaluation and site visit experience
b.   Specific expectations for roundtable

II.   Purposes and Uses for Site Visits:
New dimensions to program that you can't observe through data alone
a.   Examples from the field
- Specific programmatic improvements
- Understanding anomalies in data
- Monitoring for fidelity of program implementation
- Other purposes and uses from participants

III. Challenges and Solutions:
The major red flags we encounter, and how we can address them
a.   Examples of challenges from the field
- Inappropriate interactions/behavior by staff
- Non-operational program
- Refusal/failure to share reports with staff
- Other challenges from participants
b.   Discussion of potential solutions
- "Unofficial" visits
- Rescheduling visits
- Other solutions from participants

IV.   Review Handouts
a.   Blank Out-of-School Time (OST) form
b.   Samples of site visit reports

V.   Final Questions and Comments