Handout C

# Evaluation Matrix

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| --- | --- | --- | --- | --- | --- |
| **Evaluation Question** | **Data** | **Collection Method** | **Time Frame** | **Analysis Method** | **Interpretation** |
| *What evaluation question are you seeking to answer?* | *What data will you use to address this question (e.g., assessment scores, survey response, focus group data)* | *How will you obtain these data (e.g., existing database query, online survey, in-person focus groups)?* | *When and how frequently will data be collected?* | *How will you summarize data to make them usable?* | *How will you reach a conclusion regarding your evaluation question?* |
| **Example**: To what extent do students complete homework with better than 80 percent accuracy? |  |  |  |  |  |
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